

San Jacinto Community College District
Regular Board Meeting Minutes
April 7, 2025

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a regularly scheduled Board meeting on Monday, April 7, 2025, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Attendance

Members: Dr. Michelle Cantú-Wilson, Erica Davis Rouse, Dan Mims, John Moon, Jr., Salvador Serrano Jr., Keith Sinor, Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Tanesha Antoine, Rhonda Bell, Tiffany Burton, Robert Cage, Jacquelynn Conger, Kim DeLauro, Georges Detiveaux, Destry Dokes, Dianne Duron, Teddy Farias, Amanda Fenwick, Rachel Garcia, Damon Harris, Judy Harrison, Bo Hopper, Carin Hutchins, Sallie Kay Janes, Bryan Jones, Matt Keim, Aaron Knight, DeRhonda McWaine, Kevin Morris, Lambrini Nicopoulos, Alexander Okwonna, Joe Pena, JoEllen Price, JR Ragaisis, Sandra Ramirez, Mandi Reiland, Shelley Rinehart, Ali Shah, Shawn Silman, Chuck Smith, Jessica Tello, Kimberly Thomas, Ken Tidwell, Jose Valentine, Lila Vaughn, Niki Whiteside, Van Wigginton, Derrick Wynne, Joanna Zimmermann

I. Call the Meeting to Order

Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:02 p.m.

II. Roll Call of Board Members

Chair Mims conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson
Erica Davis Rouse, Assistant Secretary
Dan Mims, Chair
John Moon, Jr., Vice Chair
Salvador Serrano Jr.
Keith Sinor, Secretary
Larry Wilson

III. Invocation and Pledge to the Flags

The invocation was given by Laurel Williamson. The pledges to the American and Texas flags were led by Keith Sinor.

IV. Special Announcements, Recognitions, Introductions, and Presentations

Allatia Harris provided highlights of the March 2025 Mind Trekkers event.

V. Student Success Presentations

Destry Dokes and Ken Tidwell provided an update on San Jac Online.

VI. Communications to the Board of Trustees

1. A thank you was sent from the family of Henry Salazar, for the plant sent in his memory.
2. A thank you was sent to the Board from Elena Flores, for the plant sent in memory of her father.
3. April Opportunity News
4. Article – The Chronicle of Higher Education – The Online Overhaul by: Taylor Swaak

VII. Public Comment

There was one citizen desiring to speak before the Board.

1. Derrick Wynne

Mandi Reiland read the parameters for public comment. Dr. Hellyer confirmed the topics that were indicated by Mr. Wynne on the public comment request form. Mr. Wynne confirmed his public comment contained complaints about specific employees.

Comments regarding matters concerning a complaint or charge against a College employee or Trustee will be heard in closed session unless the individual who is the subject of the charge or complaint requests a public hearing.

Adjournment to closed or executive session pursuant to Texas Government Code Section 551.074, the Texas Open Meetings Act, for the following purposes:

Personnel Matters - Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint or charge against a public officer or employee.

The Board of Trustees moved to closed session at 7:30 p.m.

Chair Mims reconvened to open session at 8:02 p.m. and stated a brief recess would be taken to allow the audience time to rejoin the meeting before continuing through the remaining items on the agenda. The April 7, 2025 Board meeting would reconvene at 8:06 p.m.

Chair Mims reconvened the April 7, 2025 Board meeting at 8:06 p.m.

VIII. Informative Reports to the Board

Chair Mims indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements

- 1. San Jacinto College Monthly Financial Statements
- 2. San Jacinto College Monthly Investment Reports
- 3. San Jacinto College Quarterly Investment Report
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

IX. Consideration of Approval of Amendment to the 2024-2025 Budget for Restricted Revenue and Expenses Relating to Federal, State, and Local Grants/Contracts

Motion 10435:

Motion moved by Keith Sinor and motion seconded by Dr. Michelle Cantú-Wilson.
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Moon, Jr., Serrano Jr., Sinor, Wilson
Nays: None

X. Consideration of Approval of Allocation of Capital Project Funds

Motion 10436:

Motion moved by Larry Wilson and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Moon, Jr., Serrano Jr., Sinor, Wilson
Nays: None

XI. Consideration of Approval to Execute a Payment in Lieu of Taxes Agreement With Frontier Logistics LP and Issue a Letter of Non-Opposition

Motion 10437:

Motion moved by John Moon, Jr. and motion seconded by Erica Davis Rouse. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Serrano Jr., Sinor, Wilson
Nays: None

XII. Consideration of Purchasing Requests

#1	Consideration of Approval to Renew the Contract for Software Maintenance and Support	270,157
#2	Consideration of Delegation of Authority to Contract for Facilities Use Lease	187,000
TOTAL OF PURCHASE REQUESTS		\$ <u>457,157</u>

Motion 10438:

Motion moved by Salvador Serrano Jr. and motion seconded by Keith Sinor. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Moon, Jr., Serrano Jr., Sinor, Wilson
Nays: None

XIII. Consent Agenda

- A. Approval of the Minutes for the March 3, 2025, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), 2024-2025 Part-Time Hourly Rate Schedule, Honorarium Payments, and 2024-2025 Stipends and Market Premiums Salary Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion 10439:

Motion moved by Larry Wilson and motion seconded by Dr. Michelle Cantú-Wilson.
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Moon, Jr., Serrano Jr., Sinor, Wilson
Nays: None

XIV. Items for Discussion/Possible Action

There were no additional items discussed.

XV. Adjournment

Chair Mims adjourned the meeting at 8:10 p.m.