

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Dowley Security System for the college-wide access controls expansion project.

BACKGROUND

In September 2019, the Board authorized the competitive sealed proposals (CSP) procurement method for the college-wide access controls expansion project. Project plans and specifications were used as part of the documentation package required for public solicitation of proposals in accordance with the Texas Government Code §2269.151. CSP #20-06 was issued on January 3, 2020 to procure installation services for this project. Three responses were received and evaluated by a team comprised of representatives from facilities services and information technology services. The evaluation and ranking of the submittals were based on criteria published in the solicitation. Dowley Security System received the highest overall score.

IMPACT OF THIS ACTION

This action will provide the authority to contract for electronic access door hardware and installation services for building entrances and some interior spaces in multiple buildings across the campuses.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated expenditure for this project is \$1,169,802 including contingency funds and will be funded from the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

Services will begin upon execution of a contract and are expected to be completed during the 2020 calendar year. This project will be monitored by capital projects personnel and program management will be provided by AECOM.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

| | | |
|----------------|--------------|-------------------------|
| Chuck Smith | 281-998-6341 | charles.smith@sjcd.edu |
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| Randi Faust | 281-998-6348 | randi.faust@sjcd.edu |

ATTACHMENT NO. 1

**CSP #20-06 College-Wide Access Controls
Evaluation Summary**

| Criteria Descriptions | Maximum Value | Custom Access & Integration | DAC, Inc. | Dowley Security Systems |
|---|----------------------|--|------------------|--------------------------------|
| Proposed Contract Amount | 140 | Non-responsive | 77.20 | 85.48 |
| General Information, Staffing Plan, Management Plan, Schedule, Workload | 100 | | 89.50 | 86.00 |
| History and Experience | 100 | | 78.00 | 95.50 |
| Safety Record and Program | 40 | | 34.50 | 32.50 |
| Financial Records | 20 | | 19.50 | 19.50 |
| Total (100 x 4 Evaluators) | 400 | - | 298.70 | 318.98 |

Final Ranking

| | | |
|---|-----------------------------|--------|
| 1 | Dowley Security Systems | 318.98 |
| 2 | DAC, Inc. | 298.70 |
| 3 | Custom Access & Integration | - |