

**San Jacinto College District
Regular Board Meeting Minutes**

March 2, 2020

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, March 2, 2020, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

Joshua Banks	Matt Keim
Dean Barnes	Tami Kelly
Lee Benjamins	Ann Kokx-Templet
Allen Bourque	Tanya Madrigal
Marsha Bowden	Diana Mahannah-John
Sara Byars	Kevin McKisson
Daniel Byars	DeRhonda McWaine
Michelle Callaway	Robert Merino
Hector Covo	Kevin Morris
Teri Crawford	Alexander Okwonna
Destry Dokes	Ros Parker
Teddy Farias	Joe Pena
Amanda Fenwick	Bill Raffetto
Robb Flynn	JR Ragaisis
Scott Gernander	Sandra Ramirez
George González	Radia Redjimi
Jim Griffin	Mandi Reiland
Kevin Hale	Heather Rhodes
Allatia Harris	Rob Stanicic
Bo Hopper	John Stauffer
Clare Iannelli	Kenneth Tidwell
Mini Izaguirre	Niki Whiteswide
Sallie Kay Janes	Laurel Williamson
Brenda Jones	Teri Zamora

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.
Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Dr. Teddy Farias. The pledges to the American flag and the Texas flag were led by John Moon, Jr.
Special Announcements, Recognitions, Introductions, and Presentations:	1. Allen Bourque and Robert Flynn recognized the 2019-2020 Honoraria Recipients: Sara Byars and Radia Redjimi.
Student Success Presentations:	1. Michelle Callaway and DeRhonda McWaine presented an overview of the 2019 Fall Course Retention and Success and Strategies.
Communications to the Board:	The following items were distributed to the Board as communication items. <ol style="list-style-type: none"> 1. A thank you was sent to the Board from Ann Pearson, for the plant sent in memory of her mother 2. A thank you was sent to the Board from Mandi Reiland, for the plant sent in memory of her uncle. 3. A thank you was sent to the Board from Angela Laredo, Christine Laredo, and Patsy Laredo, for the plant sent in memory of their aunt. 4. A thank you was sent to the Board from Brenda Jones, for the plant sent in memory of her brother. 5. A thank you was sent to the Board from Tammy McAdams, for the plant sent in memory of her father-in-law. 6. A thank you was sent to the Board from Sharon Spears, for the plant sent in memory of her mother. 7. February Opportunity News 8. March Opportunity News 9. Spring 2020 Career Focus
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	There were no citizens desiring to be before the Board of Trustees.

Informative Reports:

Chair Marie Flickinger indicated such reports were in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. Financial Statements January 2020
 - b. Monthly Investment Report January 2019
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

**Motion 10022
Consideration of Approval of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for approval of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10023
Consideration of Approval of Tuition Schedule for Fiscal Year 2021**

Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval of Tuition Schedule for Fiscal Year 2021.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10024
Consideration of Approval of Tuition Exemptions and Waivers for Fiscal Year 2021**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Tuition Exemptions and Waivers for Fiscal Year 2021.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10025
Consideration of Purchasing Requests**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1	
Contract for Architectural Services for Central Campus McCollum Building Renovation	\$1,349,900

Purchase Request #2	
Contract for Architectural Services for College-Wide Glazing Replacement	358,000

Purchase Request #3

Contract for College-Wide Access Controls	1,169,802
Purchase Request #4 Guaranteed Maximum Price for Central Campus Classroom Building Package 1	24,710,091
Purchase Request #5 Method of Procurement for College-Wide Glazing Replacement	-
Purchase Request #6 Method of Procurement for Central Campus McCollum Building Renovation	-
Purchase Request #7 Method of Procurement for Masonry Repairs	-
Purchase Request #8 Contract for Bank Depository Services	25,000
Purchase Request #9 Contract for Merchant Credit Card Services	450,000
Purchase Request #10 Contract for Nursing Testing and Preparation Services	367,000
Purchase Request #11 Renew Contract for Plumbing Services	165,000
Purchase Request #12 Renew Contract for Geofencing Services	200,000
Purchase Request #13 Purchase Direct Mail Marketing Campaign Services	<u>131,000</u>
TOTAL OF PURCHASE REQUESTS	\$28,925,793

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson

Nays: None

**Motion 10026
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the January 27, 2020 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations and Honoraria Recipients
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment: Meeting Adjourned at 7:39 p.m.