

**San Jacinto College District
Regular Board Meeting Minutes**

October 7, 2019

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, October 7, 2019, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

J. Todd Allison	Ruth Keenan
Joshua Banks	Tami Kelly
Marsha Bowden	Ann Kokx-Templett
Lynne Brandt	Robert Merino
Michelle Callaway	Alexander Okwonna
Pam Campbell	Pat Pollard
Janet Cowey	Bill Raffetto
Teri Crawford	Sandra Ramirez
William E. Dickerson	Shelley Rinehart
Destry Dokes	Martha Robertson
Chris Duke	Denise Segelquist
Teddy Farias	Shawn Silman
Robert Flynn	Danny Snooks
Scott Gernander	Randy Snyder
Rebecca Goosen	Rob Stanicic
Jim Griffin	Janice Sullivan
Torrie Hardcastle	Andrea Vasquez
Allatia Harris	Niki Whiteside
Rosie Helms	Laurel Williamson
Mini Izaguirre	Teri Zamora
Bryan Jones	

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:02 p.m.
Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Dr. Alexander Okwonna. The pledges to the American flag and the Texas flag were led by Keith Sinor.
Special Announcements, Recognitions, Introductions, and Presentations:	<ol style="list-style-type: none"> 1. Teri Zamora recognized the Fiscal Affairs Department for Receiving the Certificate of Achievement for Excellence in Financial Reporting. 2. Shawn Silman, Lynne Brandt, and Randy Snyder presented an update on the San Jacinto College Fine Arts Council.
Student Success Presentations:	<ol style="list-style-type: none"> 1. Robert Merino presented an overview of Financial Aid and Scholarships at San Jacinto College.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Deborah Anderson for the plant sent in memory of her mother. 2. A copy of the October Opportunity News was distributed.
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	There were no citizens desiring to be before the Board of Trustees.
Informative Reports:	<p>Chair Marie Flickinger indicated such reports were in the Board documents and online.</p> <ol style="list-style-type: none"> A. San Jacinto College Financial Statements B. San Jacinto College Foundation Financial Statements C. Capital Improvement Program D. San Jacinto College Building Committee Minutes
Motion 9988 Consideration of Approval of Amendment to	Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler for approval of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**the 2019-2020
Budget for
Restricted
Revenue and
Expenses
Relating to
Federal and
State Grants**

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9989
Consideration of
Approval of
Policy
III.3006.C,
Animals on
College Property
– Second
Reading**

Motion was made by Larry Wilson, seconded by Erica Davis Rouse, for approval of Policy III.3006.C, Animals on College Property – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9990
Consideration of
Approval of
Policy
III.3001.E,
Budget
Preparation –
Second Reading**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of Policy III.3001.E, Budget Preparation – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9991
Consideration of
Approval of
Policy
III.3007.B,
Contract
Authority –
Second Reading**

Motion was made by Keith Sinor, seconded by Dr. Ruede Wheeler, for approval of Approval of Policy III.3007.B, Contract Authority – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9992
Consideration of
Adoption of Ad
Valorem
Property Tax
Rate**

Motion was made by John Moon, Jr., seconded by Larry Wilson for adoption of Ad Valorem Property Tax Rate. An individual voice vote was taken.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

- Motion 9993** Motion was made by Erica Davis Rouse, seconded by Keith Sinor for approval of Interlocal Agreements with Independent School Districts for a STEM Grant.
- Consideration of Approval of Interlocal Agreements with Independent School Districts for a STEM Grant** **Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9994** Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr. for approval of Interlocal Agreement with City of Seabrook.
- Consideration of Approval of Interlocal Agreement with City of Seabrook** **Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9995** Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler for approval of Acceptance of Electronic Bids or Proposals.
- Consideration of Approval of Acceptance of Electronic Bids or Proposals** **Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9996** Motion was made by John Moon, Jr., seconded by Larry Wilson to approve the issuance of a new employment contract for the Chancellor based on the terms discussed in the closed session of the workshop and to authorize Sandra Ramirez, Vice Chancellor of Human Resources to prepare and finalize the contract based on the same terms.
- Consideration of Approval of Chancellor’s Employment Contract with San Jacinto College District** **Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9997** Motion was made by Keith Sinor, seconded by Larry Wilson for approval to Deactivate the Kinesiology AA degree (1KINE).
- Consideration of Approval to Deactivate the Kinesiology AA degree (1KINE)** **Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9998
Consideration of
Approval of
Memorandums
of
Understanding
with
Independent
School Districts
for Dual Credit**

Motion was made by John Moon, Jr., seconded by Erica Davis Rouse for approval of Memorandums of Understanding with Independent School Districts for Dual Credit.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9999
Consideration of
Purchasing
Requests**

Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for approval of the purchasing requests.

Purchase Request #1 Contract for Construction Manager at Risk for Central Campus Classroom Building	\$45,000
Purchase Request #2 Contract for Underground Electrical Utility Services for Generation Park	200,200
Purchase Request #3 Additional Funds for the South Campus Longenecker Building (S8) Roof Replacement	319,500
Purchase Request #4 Purchase Graduation Event License	69,600
Purchase Request #5 Additional Funds for Asphalt and Concrete Paving and Parking Lot Striping Services	90,000
Purchase Request #6 Purchase Budget Preparation and Management Software and Services	<u>190,000</u>
TOTAL OF PURCHASE REQUESTS	\$914,300

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10000
Consent Agenda**

Motion was made by Larry Wilson, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the September 9, 2019 Board Workshop and Regular Board Meeting
- B. Approval of the Minutes for the September 24, 2019 Public Hearing
- C. Approval of the Minutes for the September 27, 2019 Public Hearing
- D. Approval of the Budget Transfers
- E. Approval of Personnel Recommendations, Extra Service Agreements (ESA), and Course Development Contracts
- F. Approval of the Affiliation Agreements
- G. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:37 p.m.