

**Purchase Request #1**  
**Regular Board Meeting June 3, 2024**

**Consideration of Approval of Contract for South Campus S-11 Roof Refurbishment**

**ADMINISTRATION RECOMMENDATION/REPORT**

The administration recommends that the Board of Trustees authorize a contract with Atlas Universal Roofing, Inc., to refurbish the roof at the South Campus S-11 building.

**BACKGROUND**

In February 2021, the Board authorized the delegation of authority to approve the method of procurement best suited for each construction or renovation project. On April 8, 2024, the Chancellor's designee approved the competitive sealed proposal (CSP) solicitation method for this project. Detailed project plans and specifications developed by Huitt-Zollars, Inc. were used as part of the documentation package required for public solicitation of construction proposals in accordance with the Texas Government Code §2269.151.

CSP No. 24-27 was issued on April 17, 2024, to procure construction services for this project. Eight responses received were evaluated by a team comprised of representatives from capital projects and Huitt-Zollars, Inc. Evaluation and ranking of the submittals were based on criteria published in the solicitation. Atlas Universal Roofing, Inc. was the highest ranked respondent.

**IMPACT OF THIS ACTION**

Approval of this action will allow a contract with Atlas Universal Roofing, Inc. to be executed so that construction can be initiated to protect the underlying asset.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The cost of this project is not expected to exceed \$579,565. The project will be funded from Bond Interest Earnings.

**MONITORING AND REPORTING TIMELINE**

This project will be managed by capital projects staff and is expected to be completed by April 2025.

**ATTACHMENTS**

Attachment 1 – Tabulation

**RESOURCE PERSONNEL**

Chuck Smith	281-998-6341	charles.smith@sjcd.edu
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**CSP #24-27**  
**Building S11 Roof Refurbishment**  
**Attachment 1 – Tabulation**

**QUALIFICATIONS**

#	Vendors	Section 1: General	Section 2: History & Experience	Section 3: Safety	Section 4: Financial Letter	Section 5: References	Section 6: Exceptions to T&Cs	Total Points
	<i>Total Points</i>	<i>15</i>	<i>20</i>	<i>5</i>	<i>5</i>	<i>10</i>	<i>5</i>	<i>60</i>
1	Atlas Universal Roofing, Inc.	15.00	20.00	4.00	4.90	10.00	5.00	<b>58.90</b>
2	TADCO Roofing LLC	13.40	18.67	3.82	4.37	10.00	4.33	<b>54.59</b>
3	CR Systems, Inc.	9.00	12.40	2.73	3.70	8.67	4.67	<b>41.17</b>
4	Brazos Urethane Inc.	10.80	12.00	3.77	3.50	7.13	3.37	<b>40.57</b>
5	Roofing Solutions, L.L.C.	10.00	12.67	3.75	2.47	6.73	2.33	<b>37.95</b>
6	E Contractors USA LLC	8.80	8.67	3.14	1.87	6.67	2.67	<b>31.82</b>
7	Legacy Construction	7.30	7.73	3.19	1.20	0.07	4.00	<b>23.49</b>
8	Roofmasters Roofing & Sheet	7.00	7.33	2.00	1.20	0.07	3.67	<b>21.27</b>

**FINAL SCORES**

#	Vendors	Qualification Points	Price Points	Final Points	Base Proposal
	<i>Total Points</i>	<i>60</i>	<i>40</i>	<i>100</i>	
1	Atlas Universal Roofing, Inc.	58.90	29.54	<b>88.44</b>	\$579,565
2	TADCO Roofing LLC	54.59	31.68	<b>86.27</b>	\$540,408
3	Brazos Urethane Inc.	40.57	37.06	<b>77.63</b>	\$461,994
4	CR Systems, Inc.	41.17	33.14	<b>74.31</b>	\$516,602
5	E Contractors USA LLC	31.82	39.27	<b>71.09</b>	\$436,000
6	Roofing Solutions, L.L.C.	37.95	29.59	<b>67.54</b>	\$578,640
7	Legacy Construction	23.49	40.00	<b>63.49</b>	\$428,004
8	Roofmasters Roofing & Sheet	21.27	27.68	<b>48.95</b>	\$618,531